

# INTERNAL QUALITY ASSURANCE CELL

Academic Year 2024-25

Sr. No	Name	Designation
1	Prin Dr Arun Andhale	Chairman
2	Prof Dr Anil Dussane [9929075386]	Academic Representative
3	Shri Sukhanand Joshi [8668696071]	Philanthropist
4	Mr P.S. Salunkhe [9923647340]	Philanthropist
5	Shri Rajendra Shelar [8999484177]	Industry Expert
6	Shri Shrikant Kurbetti [9881200376]	External Expert
7	Prof Dr Prabhanjan Chavan [9423239316]	Faculty Representative
8	Dr Devaki Rathod [9960386664]	Faculty Representative
9	Suryakant Sarode [9011246970]	Alumni Representative
10	Ms Kashish Mulani	Student Representative
11	Shri Sakharam Shingade [7774813181]	Office Representative
12	Mr Badrinath Dhakane [9423344333]	Co-coordinator
13	Dr Savita Patil [9322315291]	Coordinator, IQAC



  
**PRINCIPAL**  
Dr. Babasaheb Ambedkar College,  
Aundh, Pune-67.



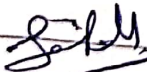
# NOTICE

Dt. - 17<sup>th</sup> Aug 2024

All the teachers are hereby informed that the meeting of IQITE will be held on 18<sup>th</sup> August, 2024 at principal's cabin. kindly attend the meeting and go through the agenda.

## Agenda: -

- 1) Discussion to strategic planning for quality sustenance
- 2) Discussion on Mentorship of Chairman of criteria
- 3) Discussion on collaborations & MoU
- 4) Planning and help from Industries through CSR fund
- 5) Discussion on short-term course
- 6) Any other topic with the permission of Chair



IOAC Co-ordinator,  
Bharatratna Dr. Babasaheb Ambedkar  
College Aundh - Pune-7

  
PRINCIPAL

Dr. Babasaheb Ambedkar College,  
Aundh, Pune-67.

# Minutes of the Meeting

Dt. - 18/08/2024

The meeting of IQAE was held on 18<sup>th</sup> August, 2024 at 2.00 pm in staff-room. The following members were present for it.

Prof. Dr. Anil Dusrane

Shri Sanchand Joshi

Mr. P. S. Salunkhe

Mr. Rajendra Shelar

Shri Shrikant Kurbetti

Prof. Dr. Prabhakaran Chavan

Dr. Devaki Rathod

~~Present~~

Mr. Suryakant Sanode

Ms. Kashish Mulani

Shri Sakharam Shingade

Mr. Badrinath Dhakne

Dr. Reshma Divkar

Dr. Balasaheb Kathapure

Mr. Sudhikumar Geyar

Dr. Harshad T. K.

Hubra

## Resolution - I

Discussion on strategic planning for Quality sustenance for the Academic year 2024-25, several initiatives were recommended by IQAE for Quality sustenance. There must be Diagnostic Test for the students at the entry level. Therefore, it was decided to conduct Diagnostic Test, at the beginning of academic level. Similarly, it was decided to conduct, Induction program, Bridge courses for the smooth harmony among students. The heads of departments should take the responsibility

for skill based short-term courses,  
seconded by - All teachers

### Resolution IV

Planning & help from Industries  
through CSR fund

CSR funds are necessary for carrying out physical infrastructure in institution. In the previous year, the Internal Quality Assurance Cell submitted the proposal to several companies for the CSR fund. The college has MoU with Rotary Club of Aundh. It was decided to submit the proposals to companies and other relevant companies to receive amount.

seconded by - All teachers

### Resolution - V - Discussion on short-term courses

The institution runs 21 short-term courses for boosting skills among the students. It was decided to upgrade the skill based courses appointing the faculty co-ordinator & course co-ordinator for the smooth execution.

seconded by - All teachers

### Resolution VI - Any other topic with permission of Chair

As there was no other topic for discussion, the meeting ended with paying vote of thanks.

# NOTICE

Date - 3<sup>rd</sup> Sept 2024

All the teachers are hereby informed that the meeting of IQAC will be held on 4<sup>th</sup> Sept 2024 at 10.30 am in Principal's Cabin. Kindly attend the meeting and go through the agenda.

## Agenda

- ① Confirmation of previous minutes
- ② Discussion on AQAR
- ③ Discussion on 'My College' Newsletter
- ④ Preparation of College Magazine 'Aaksharimaya'
- ⑤ Review of PO, PSO and COs
- ⑥ Planning of Research work
- ⑦ Discussion on Aishkar Competition
- ⑧ Planning & Discussion on Women Development Cell
- ⑨ Discussion on organization of FDP for teachers & office staff
- ⑩ Any other topic with the permission of Chair

*S.M.*

IQAC Co-ordinator,  
Paratna Dr. Babasaheb Ambedkar  
College Aundh Pune-7

*[Signature]*  
PRINCIPAL

Dr. Babasaheb Ambedkar College,  
Aundh, Pune-57

## INTERNAL QUALITY ASSURANCE CELL

ACADEMIC YEAR 2024-25 [Attendance Sheet]

Sr No	Name	Designation	Signature
1	Prin Dr Arun Andhale	Chairman	
2	Dr Shashikant Kurbetti	Academic Expert	
3	Shri Sukhanand Joshi	Philanthropist	
4	Mr P.S.Salunkhe	Philanthropist	
5	Shri Rajendra Shelar	Industry Expert	
6	Prof Dr Prabhanjan Chavan	Faculty Representative	
7	Dr Devaki Rathod	Faculty Representative	
8	Shri Suryakant Sarawade	Alumni Representative	
9	Ms Kashish Mulani	Student Representative	
10	Mr Sakharam Shingade	Office Representative	
11	Mr Badrinath Dhakane	Co-coordinator	
12	Dr Savita Patil	Coordinator, IQAC	

Kashish Yunus Mulani - ~~Prin~~ Pr  
 The meeting of IQAC was held on 4<sup>th</sup> September 2024 at 12:00 pm in principal's cabin. The following resolutions were discussed and approved by all

committee members.

Resolution I - Confirmation of minutes of previous meeting

The co IQAe co-ordinator read the minutes of the previous meeting & was approved by all the members of the committee.

Resolution II - Discussion on AQAR

The IQAe submits the AQAR per year in time. The IQAe had distributed the criteria to each teacher for the academic year 2023-24.

It was decided to do the preparation of AQAR 2023-24 & submit before 30<sup>th</sup> September 2024.

Seconded by - All teachers

Resolution III Discussion on 'My college' Newsletter

Daily 'Punyanagari' launched new newsletter namely 'My college' a student centred newspaper. It was divided into several parts as follows -

- ① Editorial - Prin. Dr. Andhale,
- ② Review of college - Dr. Savita Patil,
- ③ Karanveer Anna - Prof. Dr. Chavan
- ④ Skill based courses - Dr. Savita Patil
- ⑤ Rayat Shikshan Janatha & NEP 2020 Implementation
- ⑥ Alumni Information - Dr. Rajendra Raskar
- ⑦ Present student - Gurvi Mali & Pratiksha Jhinde
- ⑧ My college Best college - Gurvi Pawar
- ⑨ Activities - Dr. Reshma Dinkar
- ⑩ Pustikumar
- ⑪ Our Auditorium - Mr.

Pratiksha Shinde (12) Poems - Ms Jayali Gosavi  
(13) visitors - Dr. Balasaheb Kalthpure.

It was decided to write all such information & publish quarterly in the academic year 2024-25. Prt. Dr. Probhanshi Pavar & shouldered the entire responsibility.

Resolution IV - preparation of college Magazine 'Aksharkimaya'

The college magazine 'Aksharkimaya' is a platform for students to impart their knowledge and creativity. The members decided the theme 'Indian Constitution' for the magazine. The principal of the college advised everyone to prepare & contribute for the magazine. It was decided to complete the magazine before January.

seconded by - All teachers

Resolution V - Review of PO, PSO & CO for attainment mapping of PO, PSO and COs is essential. Therefore, it was decided to upgrade and update the PO, PSO and COs and upload it on website.

seconded by - All teachers

Resolution VI - Planning of Research work  
Research work is the backbone of institution. Each teacher must involve in Research work. The budget of Research work was fixed to 3,50,000 Rs. It was decided to distribute and assign the work to aspirant teachers.

seconded by - All teachers

## Resolution - VII - Discussion on Aishkar competition

Aishkar competition boosts the ideas that are innovative. The Research Committee initiate the Aishkar competition. The teachers ~~and~~ discusses with students and guide in this regard. It was resolved to conduct 'Aishkar competition' for institute innovative ideas among students.

## Resolution VIII - Planning & discussion on Women Development Cell

Women Development Cell is the best practice of our institution. It was decided to plan of action for the execution of WDC.

## Resolution IX - Discussion on organization of FDP for teachers & office staff.

Internal Quality Assurance cell is committed to maintain quality assurance. The Faculty Development Program is the solution to enrich the teachers with update knowledge. It was decided to organized Faculty Development Program for teaching & non-teaching staff. The IQAe, co-ordinator took the responsibility of this FDP.

Seconded by - All teachers

As there was no other topic for discussion, the meeting ended with paying vote of thanks.

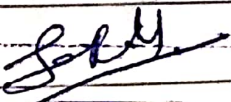
# Notice

26/09/2024

All the IQAC members are hereby informed that the meeting will be held on 27<sup>th</sup> September 2025 at 11.30 am in principal's cabin. kindly attend the meeting.

## Agenda →

- 1) Discussion on regulating faculty Target Form
- 2) planning of Research committee
- 3) Submitting Increase (10%) to University
- 4) Discussion on MOU for certificate course in Fashion Designing
- 5) Discussion on proposal to University through Student Development Council
- 6) Discussion on KPI
- 7) Submitting syllabus completion Report
- 8) Organising various program through Quality Assurance cell
- 9) Any other topic with the permission of chair

  
IQAC Co-ordinator,

Bharatmata Dr. Babasaheb Ambedkar  
College Aundh Pune-7

  
PRINCIPAL

Dr. Babasaheb Ambedkar College,  
Aundh, Pune-67.



"Education through self-help is our motto" - KARMAVEER

RAYAT SHIKSHAN SANSTHA'S  
**Dr. Babasaheb Ambedkar College**  
85, Shinde Sarkar Wada, Aundh, Pune, 411067

020-25883773

(ID No. PU/PN/ASC/052/(1983))

Reaccredited at 'B++' Grade (CGPA: 2.76) by NAAC

E-mail: bdbacollege@gmail.com Web: www.dbacap.edu.in

Founder

Padmabhushan Dr. Karmaveer Bhaurao Patil, D.Litt

Prin. Dr. Arun Andhale  
M.Sc., M.Phil., Ph.D.

Date: 27/09/2024

Ref. No.:

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10	Mr Sakharam Shingade	Office Representative	
11	Mr Badrinath Dhakane	Co-coordinator	
12	Dr Savita Patil	Coordinator, IQAC	

Kashish Yarus Mulani - Kashish  
The meeting of IQAC was held  
on 27<sup>th</sup> September, 2025, at 11:30 am in  
principal's cabin. The following resolutions  
were discussed and approved by all



committee members.

Resolution I - Discussion on regularizing Faculty Target Form

Faculty Target Form was regularised by Internal Quality Assurance cell of our college. Faculty Target form records the entire academic and Research work throughout the year. It was decided to generate the Faculty Development (Target) form to everyone. Teachers should fill the form and submit it to IQAC.

seconded by - All teachers

Resolution II - Planning of Research Committee

Research committee is the backbone of institution's quality sustenance. Dr. Kushal Pakhal shared the rules, terms and conditions of Research work to be taken. It was resolved to offer 5000 Rs. as a financial assistance to the aspirants.

Similarly, it was decided to schedule 'Aishkar poster presentation' competition to trigger the students' ideas.

seconded by - All teachers.

Resolution - III Discussion on MoU for Certificate course in Fashion Designing

Memorandum of Understanding is important as it provides a clear framework for collaboration and cooperation between two or more parties. Our college runs certificate course in fashion designing for the empowerment of girl-students.

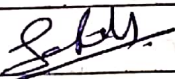
# Notice

Dt. - 15/04/2025

All the teachers and IQAC members are hereby informed that the meeting of IQAC will be held on 21<sup>st</sup> April, 2025 - at 11.00 am in staff-room. kindly attend the meeting and go through the agenda.

## Agenda: -

- Discussion on AQAR
- Preparation of AAA
- Review of Entire work throughout year
- Any other topic with the permission of Chair.



IQAC Co-ordinator,  
Bharatratna Dr. Babasaheb Ambedkar  
College Aundh Pune-7

  
PRINCIPAL

Dr. Babasaheb Ambedkar College,  
Aundh, Pune-57.

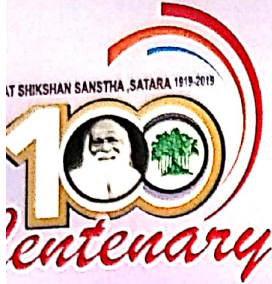
# Minutes of the Meeting

Dt. 21/04/2025

The meeting of all IQAC members was held on 27<sup>th</sup> April 2025 at staff room. The following members were present

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"Education through self-help is our motto"-KARMAVEER

RAYAT SHIKSHAN SANSTHA'S

**Dr. Babasaheb Ambedkar College**

85, Shinde Sarkar Wada, Aundh, Pune, 411067

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Founder

**Padmabhushan Dr. Karmaveer Bhaurao Patil, D.Litt**

Prin. Dr. Arun Andhale  
M.Sc., M.Phil., Ph.D.

f. No.:

Date: 21/04/2025

## INTERNAL QUALITY ASSURANCE CELL

ACADEMIC YEAR 2024-25 [Attendance Sheet]

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## Resolution - I

### Discussion on AQAR

The discussion went on preparation of AQAR of academic year 2024-25. The co-ordinator of IQAC shared criteria I to VII to all the members. Infact, MAAC has not given any clear guidelines of AQAR. Hence, the IQAC decided to do the preparation of AQAR to avoid any forthcoming confusion about documentation. It was decided to put the AQAR to CDC for consideration. The decision was seconded by all.

### \* Preparation of AAA

The AAA verification is instrumental in the quality sustenance of the college. ~~like~~ The AAA is always conducted by Rajat Shikshan

Sanstha, sataea. The Sanstha deputes the members for verification of documentation. Therefore, the preparation of AQAR and AAA go hand-in-hand. Besides, the departmental profile is being prepared by the heads of departments. It was decided to do the preparation of AAA. The responsibility of departments was given to the heads of departments respectively.

Seconded by all members,

↳ Any other topic with the permission of chair

Throughout the year, IQAE undertook several initiatives for the quality sustenance.

- Smooth execution of Certificate, Diploma and Advanced Diploma level short-term courses
- commencement of implementation of NEP 2020 at first year of BA, B-com and B-com (CA)
- Encouraged teachers for guidance
- Sensitised students for integrating cross-cutting issues.
- collected feedback from students, Employees, and Alumni
- arranged Alumni meet
- Encouraged faculty members to demonstrate Examination Reform
- organised Capsule Course, Bridge Courses for the first year students in all streams.

executed 'Enduction ~~and~~' of all the first year students.

- Organised workshops on IPR, soft skill for capacity building.

- Invited companies for Placement Drive.

- Implemented NEP 2020 pattern for first year students.

- Strengthened the Best practices of the college. They are ① Short-term courses ② Women Development Cell

B- Presenting Action Plan Report of IQAC for the Academic year 2024-25

Sr. No	Plan of Action	ATR
1)	To prepare Academic Calendar	- Academic Calendar prepared
2)	To prepare Teaching plan	- Teaching plan prepared
3)	To conduct AAA	- The process is going on. It depended on our Parent institution
4)	To organise Workshop	- 24 (Twenty <sup>Three</sup> ) Workshops organised.
5)	To organise Conference	- One international conference was organised. - One National

6) To execute the short-term courses

conference was organised  
26 short-term courses were executed.

7) To arrange FDP

1 faculty development program was organised

8) To organise seminar for non-teaching staff

- 1 seminar was organised for non-teaching staff at state level.

9) To strengthen CIE

- CEO implemented Examination reform and collected Academic Calendar.

10) To organise Aishkar Postee competition

- 47 projects were carried out and 182 students were beneficiaries

11) To organise career counselling workshops

- 7 workshops were organised by department

12) To do health check-up

- Student Development committee carried out health check up (315 beneficiaries)

13) To initiate NSS activities

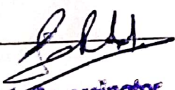
- 27 activities were carried out by NSS.


14) To initiate an extension activities. - In total 26 activities were taken

15) To encourage faculty - member for writing Research papers - In total 21 Research papers published.

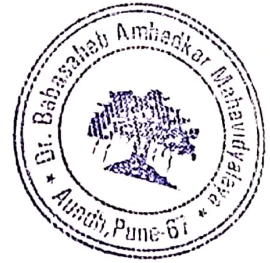
16) To do Mov for quality sustenance - In total 22 Movs were carried out

17) To encourage faculty members to write books - In total 31 books are written by 18 teachers.

  
IQAC Co-ordinator,  
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Rayat Shikshan Sanstha's  
**Dr. Babasaheb Ambedkar College, Aundh, Pune**  
**Action Taken Report (ATR)**



**Student Satisfaction Survey (SSS) 2024–2025**

For the academic year 2024–2025, the Student Satisfaction Survey (SSS) was conducted online through a Google Form. The survey link was shared on the WhatsApp groups of all classes from the Arts, Commerce, B.Voc and BCom (CA) departments. Out of all the students, only 127 students submitted their feedback.

The collected feedback and the corresponding Action Taken Report (ATR) are presented as follows.

**1. General Findings**

The majority of students expressed satisfaction with the college's teaching quality, teaching methods, faculty behaviour, cooperation, and departmental facilities. However, some students suggested improvements in specific areas.

**2. Summary of Issues Highlighted by Students**

**A. Infrastructure-Related Feedback**

Students suggested the following improvements:

- Internet facility should be provided in the Study Room.
- Fans in the English Department are not functioning properly.
- Computers (PCs) in the Commerce Department require repair.
- Cleanliness of the washrooms is inadequate and needs improvement.
- A separate study room is required.

**B. Teaching Method and Faculty-Related Suggestions**

Students expressed the following concerns:

- Some teachers complete the syllabus very quickly—sometimes within just a few days.
- Classroom planning by certain teachers is not clear.
- Improvement in the politeness and communication of a few teachers is required.
- More practical-based and regular classes should be conducted.

**C. Student Support and Facilities**

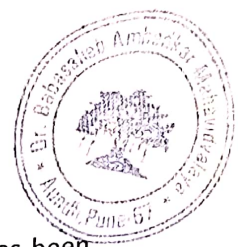
Students suggested:

- Provision of On-the-Job Training opportunities.
- Arranging Placement Interviews from reputed IT companies.

**D. Other Positive Feedback**

Students shared several positive remarks:

- Teachers are very cooperative.
- The overall campus environment is good.
- Students expressed positive sentiments about Rayat Shikshan Sanstha.
- Many students remarked, "This is the best college."



### 3. Action Taken Report (ATR)

#### A. Infrastructure Improvements

- The process of enhancing Wi-Fi / Internet facilities in the Study Room has been initiated. IQAC and the Campus Administration finalized the plan in coordination with the IT Department.
- Fans in the English Department have been repaired. The electrician completed the work within two days as per urgent instructions.
- Repair/replacement of PCs in the Commerce Department has been initiated. The Computer Lab Assistant was instructed to inspect the systems, and faulty PCs were repaired.
- A new cleaning schedule has been implemented to improve washroom cleanliness. Housekeeping staff has been increased, and cleaning is now done three times a day.
- A separate study room has been arranged for students.

#### B. Teaching-Related Actions and Faculty Training

- All Heads of Departments (HoDs) were directed to conduct regular class monitoring.
- Counselling sessions were conducted with teachers who were completing the syllabus too quickly.
- Teaching Plans were prepared for each unit of every subject.
- Decision taken to organize Faculty Development Programs (FDPs) focusing on:
  - Effective Teaching Methods
  - Politeness and Communication
  - Student Engagement Techniques
- Emphasis has been placed on Practical-Based Teaching and activity-oriented classes.

#### C. Student Support Actions

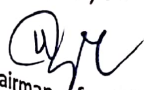
1. The process of establishing MoUs for On-the-Job Training has been accelerated.
  - o Discussions have begun with local industries, media houses, and IT firms.
2. The Placement Cell has been activated.
  - o Planning for campus drives by leading IT companies is underway.
  - o Special workshops on Resume Writing and Interview Skills have been organized.


#### D. Other Administrative Decisions

- A digital Students' Complaint & Suggestion Box has been made available.
- A special committee has been formed to monitor cleanliness, security, and student attendance.
- The positive feedback received from students has been included in the IQAC Annual Report.

#### 4. Conclusion

The feedback received from students is valuable for improving and enhancing the academic and institutional quality of the college. Appropriate actions have been taken on all suggestions, and long-term improvements have been initiated wherever necessary. IQAC remains committed to continuous quality enhancement through regular Student Satisfaction Surveys (SSS) and active student participation.

  
Chairman of committee

  
IQAC Co-ordinator,  
Bharatratna Dr. Babasaheb Ambedkar  
College Aundh Pune-7

  
PRINCIPAL  
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