



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Rayat Shikshan Sanstha's Dr. Babasaheb Ambedkar College Aundh Pune
• Name of the Head of the institution	Dr. Arun Dasharath Andhale
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9881235224
• Mobile no	981952114
• Registered e-mail	bdbacollege@gmail.com
• Alternate e-mail	librarian@dbacap.edu.in
• Address	85, Shinde Sarkar Wada, Aundhgaon
• City/Town	Pune
• State/UT	MAHARASHTRA
• Pin Code	411067
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Savitribai Phule Pune University Pune				
• Name of the IQAC Coordinator	Dr. Savita Vardhman Patil				
• Phone No.	9322315291				
• Alternate phone No.	9322315291				
• Mobile	9011756262				
• IQAC e-mail address	srkothawale@yahoo.com				
• Alternate Email address	bdbacollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.dbacap.edu.in/assets/uploads/AQAR%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.dbacap.edu.in/assets/uploads/Academic%20calender%202021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	60.90	2004	03/05/2004	02/05/2009
Cycle 2	B	2.07	2011	08/01/2011	07/01/2016
Cycle 3	B++	2.76	2017	12/09/2017	09/09/2022
6.Date of Establishment of IQAC	02/07/2005				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Babasaheb Ambedkar College Aundh pune	Manojit Bhattachraya one Day National seminar	Manojit Bhattachraya	2021-22	3000
Dr. Babasaheb Ambedkar College Aundh pune	Funding for Workshop on revised Syllabus	orient Black swan	2021-22	10000
Dr. Babasaheb Ambedkar College Aundh pune	Scholarship	Power of One Rupee	2021-22	53013
Dr. Babasaheb Ambedkar College Aundh pune	Scholarship	Government of Maharashtra	2021-22	1153007
Dr. Babasaheb Ambedkar College Aundh pune	Scholarship	Seva Sahayog foundation	2021-22	163868

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	9
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Commencement of Diploma level short term courses	
Encouraging faculty members to be a guide	
Collecting feedback from Students, Parents, Alumni and Employer	
Encouraging faculty members to demonstrate Exam Reform	
Conducting Slow/Average and Advanced Learners	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
1. To prepare Academic Calendar	1. Academic Calendar prepared
2 To prepare Teaching plan	2. Teaching plan prepared
3 To conduct Academic and Administrative Audit	3 AAA was carried out of 2020-21 and 2021-22
4 To make improvement in ICT facilities	4 sixty nine computers were purchased
5 To organise seminar/workshops/conference on curriculum	5. Two workshops on curriculum were organized (Englis/History)
6 To commence Short term course	6. twenty-seven short term courses were commenced
7 To organise Faculty Development Programme	7 Five Faculty development programs were organised
8 To organize Seminar/ Workshop	8 seminar conferences organised
9 To organize workshops	9. fifteen workshops organised
10 To strengthen CIE	10 CIE scheduled meetings and ATR taken accordingly
11 To organize training program for placement.	11 Placement cell organized training programme
12 To initiate NSS activities	12. Nineteen activities were undertaken
13 To commence new program	13 College commenced Geography at special level
14 To do health check up	14 Student Welfare Committee carried out health check up

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	01/11/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	31/12/2022

15. Multidisciplinary / interdisciplinary

- The composition of college IQAC should have to include members from Entrepreneurs, Business, and Educationalists, etc. as per the need through appointment.
- All these members should be made aware off the NEP 2020 often and prepare the plan of action to be executed.
- As per the guidelines of UGC for making multidisciplinary institutions in the first phase & first year considering the need and the demand of the students about the courses, college would have to think for interdisciplinary approach.
- The college offers UG programs BA, B. Com, BBA (CA) and B.voc from Arts and Commerce disciplines. Based upon the policy guidelines of Govt. & University, interdisciplinary courses/education would be made available to students. Students can choose/offer the subjects/courses as per their choice and need.
- Multidisciplinary education depends up on the institutional policy, planning, decision and execution. It will be thought off in second phase.
- Our institution 'Rayat Shikshan Sansthas' Dr .Babasaheb Ambedkar Mahavidyalya, Aundh, Pune.has only arts and commrece, . college. Hence in second phase, can plan to integrate these colleges and make available the different multidisciplinary courses.
- The MoU and collaboration with other institutions would be practiced in the second phase.

16. Academic bank of credits (ABC):

- As the guidelines of UGC and SPPU, Pune we follow the credit system (CBCS) from the academic year 2019-20. It has been implemented now for all the programmes fully. In this system a student from all UG stream has to earn 132 compulsory credits from curriculam and 08 additional credits have to be earned through participating /conducting various activities for award of degree.

- For PG courses in Science stream, a student who completes 80 credits in two year duration Commerce stream, a students have to earn 64 credits from curriculum and 10 credits from Human Rights, Cyber Security and 2 more credits from Introduction to Constitution means total 76 credits are to be earn for the fulfillment of the degree.

- The college is already /going to register for ABC very soon.

17.Skill development:

- As Per SPPU, College offers CBCS pattern for UG and PG programmes from 2019. Considering the local needs and skills required, college has framed 35 credit courses and short term courses, and proposal for approval and affiliation was forwarded to SPPU, Pune.

- B.Voc. Certificate, Diploma and Degree Courses.

- College has setup Competitive Examination Guidance and Career Counselling Cell . Through which free campus placement drives for students are organized.

- NSS The department train the students in a rational way to imbibe the life skills and social awareness among them.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- The college Intergrates the interdisciplinary aspects of Indian Knowledge systems into day to day life.

- The different types of Linguistic competitions are organized through cultural committee. The Elocution committee organizes a intercollegiate competition every year regularly at State level namely 'Karmveer Karandak' Every year the competition will be organized by offering one group on any of the Autobiography and the other group considers the current issue at National/State level for elocution Various prizes and endowments are offered to winners along with (moving) momento to a college.

- College has Department of Arts & Commerce with eminent Teachers some of them are recognized guides for Ph.D. under SPPU, Pune.

- The college Library has huge collection of books, magazines and journals in Indian languages.

- The students have opportunity to offer SWAYAM courses

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- The college follow the curriculum framed by BOS of different subjects affiliated to SPPU, Pune. There are prescribed Programme Outcome (POS), Programme Specific Outcomes (PSO's) and Course Outcome (COs).
- The details can be view from (Link) on the website of the college.
- The faculty take care to assess the students through the parameters Continuous Internal Evaluation (CIE), Online/Home Assignments, Group Discussion, Seminar, PPT, Orals and subjective assessments.
- Each course has allotted the credits.
- After earning a requisite minimum credits, student will be able to seek degree certificate.
- As per the guidelines issued by UGC regarding the Research and Development Cell, the college has established different subcommittee along with management authority as a member and appointed one of the patent holder Assistant Professor as Director of RD cell. The subcommittees are as follows
 1. Research Advisory Council
 2. Finance and Infrastructure Committee
 3. Research Program, Policy Development Committee
 4. Collaboration and Community Committee
 5. Product Development, Monitoring and Commercialization Committee
 6. IPR, Legal and Ethical Matters
- The college is going for established Incubation and Innovation Cell (IIC) as per the guidelines of Central and State Govt., affiliated to the SPPU, Pune. The cell guides about patent, IPR, start-up, research publication to teachers and students. The college has participated in university level start-up competition through a project. Today college has one patent in hand.

20.Distance education/online education:

- The Department of Library Science and Information of the college has prepared & successfully implemented the e-content development facility for the students during the COVID 19 Pandemic situation during 2020-21 & 2021-22. The student can access any time, any where the material stream wise, class wise, subject wise, syllabus, digital books, video lectures, PPT, MCQ sets, free online periodicals /magazine links, online courses links, etc. made available to students through whats app groups.
- The college has taken initiative to establish Digital facilitate the faculty as well as students to prepare the digital material and to run the digital courses such as YouTube lecture, Channel creation and operation. Online learning, online courses, distance learning and blended mode of learning will be facilitated through this project.
- The college has established Digital Data Repository and Archival Cell. At initial stage the storing of academic & administrative record has been started. In future the cell would be further strengthened for the said purpose.
- The college is a recognized center for B.A. and B.Com. degree courses of Yashwantrao Chavan Maharashtra Open University (YCMOU), Nasik. Near about 200 students taking their education at our college.
- The faculty and students are promoted to enroll for MOOC'S through NPTEL.

Extended Profile

1.Programme

1.1 18

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1488

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 567

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 269

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 28

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 14

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	18
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1488
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	567
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	269
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	28
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	14
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	48.37
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	114
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective course delivery through well-planned and documented processes. Our institute follows the syllabus of Savitribai Phule Pune University, Pune

Effective implementation of curriculum:

- Before the commencement of academic year, the Admission Committee meetings were held with all HoDs. On this occasion the Principal reviews the implementation of the curriculum.
- All HoDs hold meetings to divide the syllabus into the college schedules.
- At the beginning of the academic year, all teachers plan teaching plan according to their subject. Teaching planning, daily lecture notes etc. are observed by Head of Department. Each professor submits a course completion report to the HoDs at the end of each semester. Syllabus of all the courses are uploaded on the website of the College library.

- Some skill based, value added and employment oriented short term courses are run by the college. The coordinators of these courses organize various activities (workshops, project work) for effective implementation of the courses.
- As per requirement, lectures are organized offline and online using Google Meet, Zoom app.
- Keeping in mind the interests of the students, various activities are organized under the guidance of Principal for the overall development of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dbacap.edu.in/Aqar_documents.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Examination department of the college prepares an annual schedule of internal evaluation for students.

This planning is implemented as follows.

1. Examination department releases policy regarding internal and University
- 2.

2. Examination department fills examination application form of the students through online mode as per the guidance by Savitribai Phule Pune University, Pune.

3. Parent teachers help their students to solve their problems by guiding them from time to time. They organize meetings regarding studies and health.

4. Class tests were conducted by each department for their respective students both online/ offline.

5. Mid- semester exam was conducted online through Google form and offline.

6. Term end examination was conducted on online mode for backlog students.

7. Mid-semester examination (CBCS) for regular students was conducted online and offline.
8. MCQs bank was prepared by each department for students.
9. CIE organized workshop on "Online and Offline Examination" for the students.
10. CIE organized workshop for teachers on "How to Conduct Online Mid Semester Examination".
12. Homework was being taken from students for internal assessment.
13. CIE notified about change of subject of T Y BA, B. Com, and BBA (CA).
15. Teachers conducted online Telegram Quizzes, Assignment, Seminars and Projects.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dbacap.edu.in/Aqar_documents.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
4	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
24	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
1442	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college is committed to spread Human Values, Professional Ethics, Gender Equality and Environmental Awareness. Teachers recognize above values in the curriculum and incorporate them into daily lesson plans.

Human Values and Professional Ethics:

Students obtained cross-cutting issues in text and beyond text. These subjects provide a suitable environment for inculcating values and developing moral competency among students. National and International Human Rights Day is observed in the college. Republic Day, Women's Day, Independence Day, Teacher's Day, International Yoga Day inculcate moral and social values in students.

Gender Sensitization:

College has Women Development Cell and Grievance Redressal Cell to provide student counseling, promote gender equality among students and deal with issues related to safety and security of women students, staff. The college is under CCTV surveillance. College has separate girls' hostel in campus. Similarly, gender equality programs are organized to create awareness among girl students.

Environment and Sustainability:

Environmental Studies subject is compulsory for SYBA/B.Com/BBA (CA)/.B.Voc. This course inculcates awareness among students about importance of environment for human living. Besides, NSS has undertaken tree plantation in Vitthal and Tukai temple, Baner, Pune.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1165

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://dbacap.edu.in/admin/assets/images/aqar_documents_files/feedback2021-22withactiontekan.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://dbacap.edu.in/admin/assets/images/aqar_documents_files/feedback2021-22withactiontekan.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1448

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1057

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Online Diagnostic test for all the subjects is conducted by exam department and exam link is circulated on whatsapp class groups. The learner-levels are assessed at varying stages of the teaching learning process. Average and Advanced learners are segregated through the marks obtained in the test. At the entry stage, the overall percentage of marks obtained at the qualifying examination is an indicator. As Average learners are concerned, they are provided with extra guidance through extra lectures by faculty. Special coaching and mentoring is provided to the students from vernacular medium. Class notes, texts and reference books for additional reading, downloaded video clips on the subject matter, and freely available e-books are made available to the students. In relevant cases, bi-lingual teaching is used in order to assist the Average learners. Teachers frequently counsel with Average learners through mentor-mentee. Institution provides facilities like open access to the main library for reference books, periodicals, digital resources, and internet facility. Competitions and seminars help the advanced learners to upgrade their knowledge. Their performance is assessed through Surprise Tests, Quiz Contests, and Seminars, given opportunities to boost their presentation skills. The advanced learners are encouraged for research based activities like presenting research papers.

File Description	Documents
Paste link for additional information	https://www.dbacap.edu.in/admin/assets/images/aqar_documents_files/2-2-1-rotated.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1448	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Practical with experiential learning were conducted by all departments. Film screenings are utilized in the classroom by humanities instructors. There are divisions which support through model making. Faculty regularly have access to the ICT facilities, laboratory, and library. Group discussions, debates, quizzes, writing assignments, seminars, and project, demonstrations, exhibitions, articles, seminars, and community surveys are all examples of participatory activities. Every year, students organize creative short-term course exhibitions to showcase their learning experience. The commerce department visit to bank, industries, the language department went to literary festivals, libraries, also their solution practice the problem solving methods, the geography department visit to flood-prone area, dams. Internships for BVoc and TYBCom students help them work more effectively. Under the CBCS, the PG students had to complete assignments, class presentations in which every student had to actively participate.

Students pursue variety of courses and practice making models. English department participate in "word of the day", "Dictionary Katta" by finding words in a dictionary, aid in faster learning. Wall papers, projects, business idea presentations, hands-on training, recitation competition, model exhibition, food competition, map reading, surveys, yoga practice are planned. Students go to nearby villages, factories, banks to learn about experience bank transactions, microfinance groups.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.dbacap.edu.in/admin/assets/images/agar_documents_files/2-3-1_merged_compressed_(1).pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution uses the latest ICT tools to upgrade the conventional teaching-learning process to make learning more interesting and student-friendly. It has around 125 desktops; Classrooms are equipped with 17 projectors and high speed Internet facility. The entire campus is availed with Wi-Fi internet. As a result, teachers and student get direct access for academic assistance. Faculty regularly uses and shares material by using pdf files, Web pages, YouTube videos and Power point presentations, google classroom. In addition, the institution has setup of 'Multimedia Centre' wherein teachers can make their lectures live. Besides teachers record their lectures and deposit it in institution's repository. The institution has TV, Camera and desktops in Multimedia centre. In the academic year 2020-21, amid the pandemic outbreak, the entire education shifted to online mode. In this regard, the teachers used the platforms like zoom Meeting, Google Meet and Google Classrooms to teaching online. They created Whatsapp groups of the students as per their special subjects. They shared the link prior to students and conducted online Lectures. The institution has timetable committee which works for consolidated time table for teachers and students, which they followed the same regularly. Extra lectures are also conducted on online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
28	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
29	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
10	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

345

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

With the co-operation and coordination of the Internal Exams Committee and the faculty members, the exams process gets completed. Institute adopts major reforms in examination patterns and evaluation processes prescribed by the university. The concept of CEO is nominated by the Institute to monitor and ensure exam-related work. At the initial stage, the CEO delivers Induction Program for students about the examination pattern, marking systems, pass percentage in the examination. Learning outcomes are displayed on the merit/notice boards. The reports about the performance of students are presented before the management, and they apprised the university results, merit positions. After the commencement and evaluation of the test, solutions for the question paper are discussed in the class. The students can approach the teachers in case they need clarification on the award of marks. The teacher clarifies doubts regarding evaluation. Due to the COVID-19 outbreak exams were being conducted at virtual Mode. As the exams were conducted through ERP SOFTWARE, Google forms, Telegram Quiz so there was total transparency in evaluation. In this regard, the faculty members happen to share the link to the CEO. So, the CEO Maintained/cherished consolidated exams links.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.dbacap.edu.in/admin/assets/images/agar_documents_files/5_2_1C.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

CIE Internal Examination cell issues a Notice for B.A. /B.Com /B.Sc & B.Voc 15 days in advance. Students are given a specific period to fill up the exam form. Its schedule is posted on the notice board and on the website and students are prepared accordingly. These exams were being conducted online in the year 2021 due to the outbreak of COVID-19. After the examination, each teacher showed mark sheets to the students. In total, 22 students had the problem, regarding the examination and they lodged complaints to the examination department. Later, the CEO looked into the matter and sent the updated marks to the university on its website. Thus, the examination department is alert in solving the grievances related to the examination. Each department encourages students to use innovative examination methods and the examination reforms at the departmental level under the guidance of C.I.E. University introduced semester patterns for UG & PG programs. 10 marks were allotted for assigning projects and seminar presentations. Similarly, at the PG level, 20 marks were allotted for Home Assignments, Oral Tests & Seminars. A CIE undertakes the responsibility of internal evaluation. The internal examination committee itself looks after the complaints or grievances related to formative tests and summative examination. In addition, students use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The principal and in -charge of faculty keeps an eye on the overall procedure by conducting the periodical meeting with the internal examination committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.dbacap.edu.in/admin/assets/images/agar_documents_files/2-5-2_merged.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution has well set mechanism to evaluate the attainment of program outcomes, program specific outcomes, course outcomes at each stage by every teacher. The institution uses formal and informal strategies to ascertain that the students achieve the learning outcomes through the course. The objectives, are available on the Savitribai Phule Pune University website, list the goals of the academic programmes and courses on the college website and the notice board in each department, the relevant links to the curricula with PSOs and COs. The short-term course booklet contains the COs for the self-designed short-term courses. An acceptable technique of comprehending and exchanging all these outcomes occurs when members of BoS or programme revision committees are present, which raises the standard for teaching and learning. The faculty, IQAC, and administration discuss and plan these PSOs and COs, push and encourage many departments to hold university-planned workshops for syllabus revision. The revision of syllabi of the entire curriculum organised elsewhere, at least one instructor from each department must attend BoS workshops. The department without presentation in the BoS , revision committee develops a strong line of communication with BoS of the course so that any clarification of questions is undoubtedly achievable.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.dbacap.edu.in/admin/assets/images/learning%20outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

After the commencement of teaching work, the syllabus with its effects is explained through PPT and workshops within the classes. Most of the departments deliver the syllabus documents to the student representatives and also are shared on Whatsapp class groups, Google classroom and in classrooms. Each department discusses the cross-cutting issues of the syllabus with the students through different experiential learning and teaching pedagogies which help in implementation and attainment. Attainment is analysed through application of PSOs and COs in University's

Internal and External Examinations, Continuous Internal Evaluation, Exams reforms. Presentations and projects for skill based credit courses of special papers. Attainment and application of PSOs and COs is achieved through conventional and through non-conventional ways also. Therefore, precise credit pattern syllabus will help students to stay focused on necessary skills and knowledge for successful and crucial attainment. Departments conduct outreach activities in order to express indebtedness to the society. Similarly, they display their social skills, communication skills, creative, leadership skills, team work, responsibility awareness, accountability. Students are also encouraged to take part in competitions, seminars and conferences, research competitions. Students are measured continuously based on their regularity, their receptiveness. Professional courses departments conducted placements, mall visits, internships, field visits.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

276

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.dbacap.edu.in/admin/assets/images/aqar_documents_files/ledger_compressed.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.dbacap.edu.in/admin/assets/images/aqar_documents_files/SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.04 lakhs

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

10

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College provides enriching ecosystem for inculcating research and innovative approach amongst the students and staff by taking several initiatives at management and college level through financial, technological and infrastructural support and at faculty level by providing platforms through events, programmes, seminars, workshops, skill-based courses and research publications, for creation and transfer of knowledge. The initiatives taken are as follows:

- College has created seed money for undertaking research projects for teachers and students.
- There is a research committee at college level for making policy related to research and innovation.
- There is an MOU signed NGO in the year 2021-22 for developing awareness, training of staff in IPR (for filing of Patents, Trademark and Copyright)
- The central library provides facilities for creation of knowledge and research support through reference books, research journals, encyclopaedia, reading room, OPAC system, Digital library- Inflibnet, Delnet, plagiarism software support.
- There are spacious Classrooms, Seminar Hall, Amphitheater, , computers, internet facility and all other ICT facilities available for all the departments of Arts, znd Commerce for creation and transfer of knowledge
- For developing Innovative approach and scientific temperament amongst students following events and programmes are conducted at departmental level that includes subject oriented competitions, quizzes, Poster presentation,

exhibition and workshops. Books exhibition held every year by Central Library of College for inculcating reading habits.

- Eminent industrial experts, scientists, Research scholars, social entrepreneurs visit the campus and share their innovative ideas by organizing various seminars, workshops and Conferences.
- Students are encouraged to participate in Seminar/Conferences .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.dbacap.edu.in/assets/uploads/Research_Policy_sanshodhan_1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

14

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	https://dbacap.edu.in/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute organizes numbers of activities through the NSS, units, various committees and departments of the institute in the neighborhood community aiming for holistic development of

students. The special efforts have been taken for the inculcation of human values and social awareness in the students through the activities like Blood Donation Camp, Covid-19 Vaccination Camp, Tree Plantation activity, Cleanliness Campaign (Swachh Bharat Abhiyan), AIDS Awareness, Covid-19 safety awareness program, E-Pik- Pahani activity for farmers, celebration of birth and death anniversary days of the national leaders, Women's day, Teachers day, Voters Awareness activity, Sadbhavana oath, Anti corruption oath, Fit India Abhiyan and Human Rights day etc. As per the directions of the government of India this year we are celebrating the Azadi Ka Amruta Mahotsav from 15th August 2021 to 26th January 2022. to participate in this programme the institute planned to organize various activities to sensitize national integrity Through this lead college cluster different programmes, activities are conducted, monitored by our institute. Every year our NSS Unit organizes a 7 days residential camp in a nearby adopted village. Several activities addressing social issues were carried out by NSS and NCC Units of institute. The activities have impacted positively on students' betterment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

913

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

27

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- There are four computer labs available for the students. These labs have adequate computer equipment, internet connectivity and projectors to support practical sessions.
- The Lab for B.Voc. Marketing Management course is designed to simulate a marketing setting. The students often engage in simulation and mock exercises to get a better understanding of how market (shops/mall) functions.
- The campus is Wi-Fi enabled for the benefit of students and faculty.
- The well-stocked College Library is species on ground floor of main building.
- Reading room for students is available on the basement floor

of building.

- The library has a property counter, librarian's table, circulation (Issue/Return) counter, Online Public Access Catalogue, Processing Section and Stacks. The library has a Text-Book Section, Periodical Section and computer access.
- The Administrative Block of the college consists of the Principal's Office and the General Office which has the Accounts department. The Principals cabin have one deadstock with internet facility. The office is fully ICT enabled.
- The magnificent Multi-Purpose Hall with an Auditorium. student activities are hosted in the auditorium.
- The Research & Audio Visual Room is equipped with a tripod, 2 Handy-cams and other aids for teaching and learning.
- The college have one ICT studio with LCD, internet, destock and one digital camera. For online lecture and video recording purpose.
- The facility can be used to record lectures and create e-content.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1

Gymkhana two rooms

1.Physical Director office

Gym, Yoga Centre

2.Gym. Equipment's

Music System

4.Separate changing room (boys and girls)

2.

Vitthal Temple and surrounding space

1.Vitthal Temple and Pavilion

1.Sant Sahitya Abhyas Kendr

2.Prayn- reading culture motivation

2.Vitthal Temple surrounding open space

Used for different Play Grounds such as Cricket, Net Practice Pitch

3

Kusumagraj Katta

Cultural Activities

Vivek Vahini Meeting

Street play rehearsal

4.

Open Area with Stage

Cultural Activities

Celebration of vivid days

Common Address

Poster Presentaion

5

Ground(outdoor)

Single Bar

Double Bar

Referee Stand

Seatres

Kho-Kho

Throw Ball

Cricket

Tug of War Rope

Hand ball

Volley ball, Kabaddy,

Street play competition

6

Indoor

Chess

Badminton

Carom

Wrestling

Judo

Bestphsique

Weightlifting

Powerlifting

Information for Sports and cultural facility

Sports: The College encourages students to participate in events at Intra Collegiate, Inter-Collegiate, District, State and National level. Students are encouraged to participate in the various Sports

Outdoor Game Facilities Indoor Game Facilities available in college campus. kabddi, kho-kho, Throw ball & Volleyball, Cricket and Badminton Chess, Wrestling, Judo, Bestphsique, Weightlifting and Powerlifting

Cultural: Cultural Committee encourage students to participate in cultural competitions

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbacap.edu.in/e_content.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

35.39

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- Name of ILMS software
- Nature of automation (fully or partially)
- Version
- Year of Automation

File Description:

- Upload any additional information
- Paste link for Additional Information

The College Library is known as 'Chitale Tulpule Library'. Numbers of 29758 volumes of Books are available in the library. Library has subscribed 45 journals and periodicals. Library has access the NLIST through which, stockholders can access the more than 6000 e journals, 199500+ e books and 600000 E-books through NDL. Library Provides Book Lending service , Reference Service , Reading room, Periodical, Journal, News Paper, Question Paper, Syllabus services. Library also Provides research support service for PG students. Library organizes Induction programs, Book Exhibition for prompting library collection and services.

Library is fully automated with the MKCLs LIBRERIA Software . Accessioning, Web-Catalogue, Serial Control , Membership, Circulation etc. activities are done through the software.

Name of the Software: Libreria

Version : 2.0.3715.28728

Automation Status : Fully Automated

Software WebLink : <http://libreria.org.in/BACLIBAUNDH/Default.aspx>

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://libreria.org.in/BACLIBAUNDH/Default.aspx
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
3.60	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
35	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institute frequently updates its IT infrastructure to meet the demands of the various stakeholders. The Softwares like MATLAB, Java, Dot NET visual studio 14, Android Studio3.2, C Lang, C++ Lang, Tally are used and are continuously updated. Institution has smart school MIS system for student and staff. The Short Message Service alerts parents about student's attendance, progress, college important activities. Institution uses platforms like Facebook, YouTube for promotion of activities.

The college has separate centralized maintenance system in order to support the IT infrastructure, campus facilities and equipment's. The entire institution is under the surveillance of CCTV for student security and discipline monitoring. The computer laboratories are well connected with Local Area Network (LAN) having 100mbps transfer rate for data. computer laboratories are provided with Core i3 processor, 4 GB RAM Configuration with core i5, core i3 with 4GB RAM, 1TB HDD machines. Computer department also uses open source platform software such Ubuntu operating system, Open CL, software's for graphics programming. Institution has windows license copies. In addition, the attendance of the staff is captured in Biometric device. Besides, the College has an active website namely www.dbacap.edu.in with its own domain hosted on the SIES server.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbacap.edu.in/

4.3.2 - Number of Computers

159

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.78

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college has effective internal coordination and monitoring mechanism. The IQAC has distributed the work by classifying committees with its chairman and members. IQAC functions for the quality and enhancement procedure for maintaining and utilizing physical academic and support facilities.

The library has library advisory committee that help Librarian to

take care of maintenance of collection of books. The committee acts as an integral auditor for quality checking and providing support and guidance for library. The students recommend books, journals. New arrivals are displayed through the display board. Similarly, book bank facility is provided to needy students. At the commencement of academic year, library scheduled orientation of new users and organised book exhibitions to introduce the collection to the students.

College has mechanism of Gymkhana committee to look after the sports related activities as per the schedule of Sport department of Pune University and District Sports authority. Besides, the College has well equipped Gymnasium and students take benefit of it.

Campus Beautification Committee works for Campus maintenance. Staff members take proper watering, cutting, using pesticides and manures of greenery. Similarly, the institution has MoU with "Jivitnadi" to look after the greenery. The waste gets disposed by Municipal corporation of Pune and leaves are converted into manure.

Maintenance of Infrastructure.pdf (dbacap.edu.in)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbacap.edu.in/policy.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

277

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

95

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.dbacap.edu.in/admin/assets/images/aqar_documents_files/5-1-3.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2905	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2905	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

97

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

49

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Describe the students' representation and engagement in various administrative, co-curricular and extracurricular activities within a maximum of 200 words

Student Council is a representative structure through which students in colleges can become involved in the activities of the colleges. The establishment of a Student Council gives students an opportunity to acquire the sort of communication, planning and organisational skills which will be of benefit to them in their future lives. All the college activities are students centric wherein students participate in various committees as their representation. Similarly, participation of students in various bodies enriches them with decision making skill. Generally, regarding student council at college, the concerned universities render the notification and guidelines about the formation. The IQAC initiated the formation of Shadow Student Council at college level. Therefore, the institution formed the Shadow Student Council for the academic year 2021-22. Students actively participate in various administrative committees such as NSS Committee, Short term committee, Students Welfare Council, Publicity Committee, Karmveer Vidya Prabodini Committee,

Discipline Committee, Competitive Examination/IBPS Committee, Gymkhana Committee, Cultural Committee, Vivek-Vahini, Women Development Cell, Research Project & Quality Improvement Cell, Environment Curriculum Committee, ICC, Anragging Committee, Disaster Committee, Library Committee, Campus Beautification Committee, Feedback Committee, and Essay Elocution, Debate Competition Committee. In addition, regarding co-curricular activities students participate in Sports, Cultural, Extension and Outreach activities accordingly.

File Description	Documents
Paste link for additional information	https://dbacap.edu.in/assets/uploads/6%201%201%20Functioning%20Various%20Committee%2020230320_16064683.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1798

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has established Alumni Association at college Level. This executive body extends all support of help to college at academic and administrative level. Although, its registration

is in process, several activities are being undertaken through association. All the faculty members are in close contact with alumni through association. All the faculty members are in close contact with alumni through Social media. The alumni of our college take keen interest in progress of their Alma mater. They frequently visit the campus and share their experience as well as gives some ideas about the progress of the college. They are always ready to help students and institution. There is a representation of Alumni in the college bodies like CDC. IQAC too incorporates Alumna as a member. Tushar Jadhav, is the member of CDC and IQAC. The meeting of alumni association held regularly in order to define some policies to be undertaken. College also organises alumni meet every year. In Year 2021-22 alumni meeting was held on 26.12.2021. Lect. Delivered by Gaurav Jadhav, Raveena Kalal (judge), Tushar Jadhav. Janardhan Dhake. Donation Given to College by Tapkir Pravin, Ashwini Gaikwad, Suraj Sonawane. Registration Fees was Collected from alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. Strategic Planning

Determination of quality policies by the officials of the Parent Institute

Principal's consultation with CDC and IQAC ensuring the quality policies in tune with the mission communicating quality policies

through Principal's Address,

Alumni Meet, Parents Meet and Staff Meetings Five years Perspective Plan and Academic Calendar to achieve the Mission and Objectives

1. Interaction with Stakeholders:

The interactions between the Principal and stakeholders occur on various occasions

Admissions

Principal's Address

Parents Meet.

Students Council The free access to all stakeholders to meet the Principal and give their suggestion and feedback which are considered for the effective implementation of the plans

1. Planning and implementation through need analysis and in consultation with the stakeholders

Forming the student-centric policies for the development

Feedback analysis

Cognizance of Current and Future needs

1. Reinforcing the culture of excellence

Transforming the wards of the populace into responsible citizens of the Nation in global context is the objective of our Management The Parent Institute's academic wing Karmaveer Vidya Prabodhini co-ordinates and organizes academic, research, cultural, sports, training Programme events. Faculty, administrative staff and students from various colleges of the Parent Institute participate in various events

File Description	Documents
Paste link for additional information	https://www.dbacap.edu.in/Agar_documents.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Vice-Principal has autonomy in planning, execution and monitoring of the daily administrative activities Heads of the Departments have freedom in organization of curricular / co-curricular / extra- curricular and extension activities at the department level

1. Parent Institution Level:

Rayat Shikshan Sanstha is known for its participative management and democratic functioning. Principals/Faculty are given opportunity to represent management as members of General Body, Managing Council, Executive Council, Higher Education Committee and Life Member Board and participate in policy and decision making.

II) College Level: CDC:

Teaching and non-teaching staff representatives are part of CDC.

Students Level:

Student Council comprised of Class and University Representatives are part of IQAC and various administrative committees of the college.

Here is the case study of Building and Maintenance Committee which is indicative of decentralization and participative management.

Formation of the Building Committee:

The Building Committee is constituted of Principal as a Chairman, representatives of teaching and non-teaching staff as Members, Engineer and Building Supervisor.

Functions of the Building Committee:

Access/Survey of the requirement of the construction of building

Selection of Architect and designing the plan

Call for tenders and giving work order

Construction and supervision

Payment of bills

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Here is an example of the activity successfully implemented as per strategic plan- The institution has prepared a Perspective/Strategic plan setting the benchmarks for the future achievements in all developmental areas.

The aspects considered for preparation of Perspective Plan are as follows-

- Growth in terms of rising number of students
- Changing needs and demands in academic Programmes namely UG/PG Programmes, Add-on-courses
- Demands of the various industries and employers through Industrial relations, training, MoUs, collaborations etc.
- Sensitization and Awareness on various environmental and social issues viz. waste management, energy-water crises, gender issues, addiction, Sexual Harassment Prevention etc.
- Use of modern and sophisticated technology and infrastructure for smooth conduct of academic and co-curricular, extra-curricular activities through Automation, digitization, ICT, software's, etc.
- Strengthen the placement activities through Training, Campus interviews etc.
- Up gradation of professional skills by conducting research activities, training Programmes, organization of seminars / workshops / conferences etc.
- Augmentation/ Up gradation/ Renovation/ Refurbishment/ Maintenance of existing infrastructure by considering the current needs and future growth

Here is an example of the activity successfully implemented as per strategic plan-

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	dbacap.edu.in
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational Structure of the Institution:

The organogram of parent institute and the college uploaded on website is reflective of decentralization and distribution of duties. The college is governed by Rayat Shikshan Sanstha, Satara.

The management provides adequate staff and monitors the progress of the institute in terms of its quality growth. It formulates quality policies related to academics, research and infrastructural development.

The Managing Council is formed out of General Body for three years tenure which guides and designs policies for the progress of all its 738 academic branches. The policy decisions taken are executed by the Secretary and Joint Secretary.

The President monitors functioning of Managing Council judiciously and helps in resolving various issues.

Service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism-

The number of posts to be filled are communicated to the Parent Institute by the college.

Grievance Redressal Cell and Internal Complaint Committee are functional in the college to resolve the issues, if any

File Description	Documents
Paste link for additional information	https://www.dbacap.edu.in/assets/uploads/about3.pdf
Link to Organogram of the institution webpage	http://rayatshikshan.edu/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Various welfare schemes provided by the Parent Institute are as follows:

1. Family Welfare Scheme (Kutumb Kalyan Yojana):

In case of death, nominee of the deceased is entitled to get an emergency aid of Rs. 30,000/-

In case of hospitalization emergency aid of Rs.50, 000/-is given to the employee (2% availed facility)

1. Rayat Sevak Co-operative Bank Ltd., Satara :

This is a scheduled bank of employees of the Parent Institute Rayat

Shikshan Sanstha which offers various loans and Saving Schemes like

Guarantee Loans, Housing Loan, Vehicle Loan, Gold Mortgage Loan, Small Scale Industry Loan, Industry Loan, Education Loan (60-70%), Pension Scheme, Karmaveer Cash Certificates, Savarnas Mohostav Thev Yojana (60-70%), etc.

C. Late Laxmibai Bhaurao Patil Patsanstha provides monetary funds for the education of employee's meritorious wards. (Rs. 1, 00,000/p.a.) D. Suraksha Vima:

Under Group Insurance provision 'Suraksha Vima' made by Parent Institution the sum of Rs. 1, 00,000/- is assured to the employee in case of accidental death or disability for which each employee contributes a premium of Rs. 60/- p.a. F. Staff Welfare Fund:

Apart from the above mentioned welfare schemes, the welfare fund is generated at college level, through which a lump sum amount is given to the staff/ faculty in case of medical emergency or death. During last three years the amount of Rs. 21,000 /- has been given to two such employees. G. Others:

Advanced payment is granted to staff and faculty to meet emergency expenses. Seed money is also provided to faculty for research paper presentations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

27

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution takes initiatives to enhance the professional development of its teaching and administrative staff.

As per UGC regulation of June 2016, the college follows the Performance Based Appraisal System for evaluation of the faculty.

At the end of academic year, all faculty members submit their API forms along with related documents to IQAC. The IQAC assesses the forms as per UGC guidelines and verifies the API scores which are further authenticated by the Principal.

The College IQAC has set a well-defined mechanism for collection, assessment and compilation of the API files. It also guides and redresses the queries regarding API and PBAS.

For the Career Advancement of the respective faculty, the PBAS forms assessed by IQAC and endorsed by the Principal are presented to the University Experts.

The Teachers Diary is maintained by all teachers which include information about academic, co-curricular, extracurricular activities of the respective faculty. This diary is assessed regularly by HoD and at the end of each term by the Principal. The parent institute gives the Best Employee Award to the faculty based on their performance. Every year, Higher Education Department of the parent institution collects and analyses the results of the courses taught by a teacher on seven point scale. These results are presented before the C.D.C. Meeting for the review and measures.

Teachers' special achievements are well recognized and appreciated by the college and they are felicitated at Annual Prize Distribution Ceremony.

File Description	Documents
Paste link for additional information	https://dbacap.edu.in/admin/assets/images/aqar_documents_files/6-3-5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The budgetary provisions are approved in the CDC meeting. The Principal and Vice- Principal prepare budget allocation at the beginning of the academic year by considering the requirements of all departments and the activities to be carried out. The Purchase Committee supervises the process of purchase which includes inviting quotations from authorized dealers / vendors, comparative statement, purchase order, etc. The Parent Institute regulates financial matters by conducting internal audit twice a year and the 'central audit' once in a year. The renowned C.A. firm does the final audit. The financial audit practice is followed as below

Audit by Accountant General

Sanction of Budget from CDC

Purchase as per purchase policies Internal Audit by the Parent Institute

Audit by Accounts Officer Final Audit by the C.A. Firm

Budget Allocation

Central Audit by the parent Institute

Internal Audit:

We have regular auditing mechanism through our Parent Institution. This is one of the best practices of our institution for transparency and quality check. The Parent Institution's Audit

Department conducts periodic audit of the college. (Twice every year) At the end of the financial year the institutional audit is done centrally in the Parent Institute at Satara. Compliance of queries is made immediately.

External Audit:

The renowned C.A. firm M/s. Kirtane and Pandit does the annual audit. The external audit is conducted by the State Government after every five years.

File Description	Documents
Paste link for additional information	https://dbacap.edu.in/admin/assets/images/ssr_document_files/2-1-1-21-22.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.53

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major financial source of institutional funding is -

a) State Govt. Grants-

1. Salary Grant.
 2. Non-Salary Grant.
1. Student's fees.

2. Fees from self-financed Courses B.VOC and BBA (B.C.A.)
3. Funds generated through Add-on-courses.
4. Development plan grants and grants under various schemes of UGC received by the college.
5. Grants received from University, such as grants under Lead College Scheme, National Service Scheme, Organization of Sports Workshops etc.

Despite this, the deficit occurred is managed through funds generated by college through self-financed Add-on courses and donations from society.

Strategies for Mobilization of Funds:

The funds required for the college are raised through the fees from students and donations from the society. The fees from students are collected as per the rules of university. The funds required for development activity are raised through the donations from the well-wishers and philanthropers from society. The funds are mobilized through self- financed Programmes such as B.VOC and BBA-(B.C.A). And Add- on Courses.

Strategies for Optimal Utilization of Resources:

The funds available through the fees from students are utilized according to the university guidelines and the budget is prepared to exercise the control over expenditure. The procedure is laid down for the sanction of each and every expenditure. Proper accounting and audit procedure is practiced to ensure optimal use of funds. The construction work is done under the strict supervision of Building Committee to ensure the quality of construction and savings in expenditure.

File Description	Documents
Paste link for additional information	https://www.dbacap.edu.in/admin/assets/images/aqar_documents_files/6-4-3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays a vital role in institutionalizing quality assurance strategies and functions in following way.

IQAC works as a quality agency for quality sustenance and communicate updates to all stakeholders Collected feedback from all stakeholders and carried ATR for quality assurance by displaying on college website. Conducted skill-based courses at Certificate, Diploma and Advanced Diploma level for implanting employability skill among students. Encouraged to sign MoUs for students' enrichment. Conducted NAAC peer team recommended program " A Communicative English: A Tool to Employability" and " Computer Acquaintances: An Employability Skill" recommended by previous NAAC Peer Team IQAC institutionalized Academic and Administrative Audit to maintain quality. Prepared perspective plan and Strategic deployment Plan. Encouraged teachers to attend Seminars/ Workshops. Faculty Development Program by providing TA/Registration. Organized lecture on 'Teaching Pedagogy' to aware teachers about advanced teaching pedagogy to deliver curriculum effectively. (9th September 2021) Initiated Faculty Development Program and Staff Academy Program wherein college invited erudite resource person to talk on various subjects. Teachers prepared video lectures, You tube lectures for students and adopted various ICT tools for curriculum delivery. Amid pandemic outbreak, the college conducted various programs at virtual level and kept the pace of teaching learning. IQAC monitored Placement Cell that organized employability skill programs and conducted Campus Interviews for placement of students.

File Description	Documents
Paste link for additional information	https://dbacap.edu.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The structure and methodologies of operations are indicated by the following flow chart Policies set by Principal and IQAC

Academic Diary reviewed by HoDs Academic Diary of day-to-day schedule maintained by faculty Preparation of Academic Plan by HoDs and faculty

Review Meetings with Staff**Students Feedback****Corrective Measures****API Assessment / Result Analysis**

The details of the review of the learning process and outcomes:

I.Q.A.C. takes the review of the learning process through its periodical meetings with Heads of the Departments and faculty. The faculty are oriented over the use of various teaching learning methods such as ICT based teaching learning, participative/experiential learning and interactive learning. The implementation of these helped to develop the independent and critical thinking among the students.

The two examples in this regard are as given below-

1. Organization of Career Oriented Short Term Course:

I.Q.A.C. formed a policy for the skill enhancement of the students. The Department of Commerce Career Oriented short term Course.

Lecture method being conventional needs the support of ICT based teaching learning for the effective delivery of curriculum. I.Q.A.C. oriented the faculty over the use of ICT based teaching learning and its advantages. LCD projectors and internet connectivity were provided to the faculty.

The faculty motivate the students for the independent learning through the use of ICT

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

A. All of the above

**improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Savitribai Bai Phule University, Pune has illustrate units for Gender Equity in the syllabus for all disciplines. The college conducts activities for gender sensitization. Change in post pandemic situation, college conducted Yoga and Pranayama Training programs. Psychological counselling was given to students amid the Post Pandemic situation. Dr. Tanaji Hatekar Professor and counsellor conducted counselling session. The college runs Anti-Ragging Cell, Women's sexual prohibitory cell, Women empowerment cell and advisory committee where in several programs got conducted. The 'Expression Box' for women's complaint has been kept wherein girl student drop there suggestion, complaints about issues. Later authorities takes necessary action accordingly. Students Grievance Committee sorts out the solution on issues with the help of authorities or some time police department. The police department rigorously follows patrolling. The institute has Ladies Hostel on campus. The institute has provided ladies common room with all required facilities.

Following facilities are provided:

1. Security personal and the full time warden are appointed for girl's hostel.

2. Counselling is offered to students and monitored by Psychology Department.

3. The mentors interact and support the mentees in resolving their academic, personal, and stress-related problems and issues.

4. Institute provide platform to participate in state/national-level curricular activities.

File Description	Documents
Annual gender sensitization action plan	https://www.dbacap.edu.in/admin/assets/images/aqar_documents_files/wdc-action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.dbacap.edu.in/admin/assets/images/aqar_documents_files/7-1-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The sweepers collect domestic solid waste in dustbins from classrooms and labs. The waste includes papers, plastics, glasses, metals, foods. Such waste is segregated in Green that is for dry

waste and Blue dustbin for wet waste respectively. Later, the degradable waste material is sent to the vermicomposting plant and non-degradable waste is collected by Municipal Corporation

E-waste management:

Regarding E-waste management, our parent institution has demonstrated a consolidated plan. Our parent institution deposes a committee for monitoring the e-waste management of our college. During, our institution registers outdated electronic materials in the dead-stock register. The parent institution collects information on E-waste from our institution and recommends the institution to send it to Mahalaxmi E-recyclers Pvt Ltd. Kolhapur with which our parent institution has a pact.

Waste Recycling System:

There are many trees in the college area. Naturally, dead leaves, flowers, and branches of trees are produced in large quantities. Therefore, we have taken the Vermi-Compost project to produce fertilizer from this waste. These dead leaves are collected in the blue tanks in order to recreate fertilizers. Above mentioned facilities and systems are developed by the college to keep the college campus and Environment clean and tidy.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Rural Culture: The principal addressed students about the college atmosphere and feel them free to assimilate with the college culture who arrive from rural areas. He talked personally with students to reduce their phobia of rural culture.

Outreaching Program: Every department conducts an outreach program in adjoining communities for social welfare.

Skill Course: We run 24 skill oriented short term course and B. Voc. in Retail Marketing and Management degree courses to lead students to obtain a job for economic upliftment.

Earn & Learn Scheme helps students to earn while learning whereas the **Poor Boys' Fund** is used for financially weak students to overcome education-related issues.

Vivek Vahini works for spreading scientific temper among students.

Mentor-Mentee Scheme: Mentors remained in touch with mentees through telecommunication for solving their sociocultural issues as well as academic issues.

Cultural Committee celebrated Yoga Day, Teachers Day, Women's Day, Commemorative Days for generating harmony. The lectures of Mr. Shivchandra vasaraj Dr. Pushpa Arkshali, Mrs. Madhuritai Awate, Prof. Anant Sonawane motivated students.

Linguistic Tolerance: Cultural Committee and Department of Marathi organized Marathi Bhasha Diwas to aware students of linguistic skills.

Culture of Harmony: NSS organized a Blood testing and Blood Donation Program in collaboration with Sason Hospital.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At the gate of the institution, Sanitizers are made available, security personnel checks the temperature, pulse, and oxygen of everyone on the campus. In the first semester most of the activities are continued through online platforms. Post Pandemic the college opened for all students regularly.

CIVIC SENSE: Impart knowledge of Constitutional obligation the Savitribai Phule Pune University, Pune the subject 'Election, Democracy and Governance' included in syllabus of FYBCom, FYBA, FYBBA (CA), FYBVoc. Political-science subject had the topic of Constitution in the syllabus. MA and M.Com offer human rights skill-based subjects. The college celebrates the Independence Day, Constitutional Day and Republic Day. NSS and Political science jointly conducted a seminar on Election awareness to sensitize students about their voting rights and voters' ID. The college organized a blood donation drive; cleanness awareness campaigns through a clinging campus drive, Women's Day, Dr.Babasaheb Ambedkar Death anniversary are celebrated. Graduates swore in of de-addiction in the program on Anti-tobacco Day.

ENVIRONMENTAL CONSCIOUSNESS: Students participated in Tree plantation drives, Environmental Awareness Seminar, Swachh Bharat Abhiyan, River Clean Program to inculcate environmental responsibility among students. The Savitribai Phule Pune University, Pune included projects in environmental science in SYBA, SYBCOM, SYBBA (CA) classes related to issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.dbacap.edu.in/admin/assets/images/aqar_documents_files/7-1-9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts

A. All of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrated commemorative days in order to make students aware of the contribution of social reformers.

Independence Day: the institution organized a Flag Hoisting ceremony followed by Patriotic cultural programs to remember the sacrifice of freedom fighters.

Karmaveer Bhaurao Patil: On the occasion of the birth anniversary of Karmaveer Bhaurao Patil, NSS and Gymkhana organized Tree Plantation on Campus. Marathi Department organized Essay-writing, Elocution Competition and inaugurated "Literary Association" at virtual mode. Adv. Ram Kandge addressed students by sharing the life of karmaveer Anna.

The staff paid tribute to Mahatma Gandhi, Lal Bahadur Shastri, and Mahata Phule on their birth anniversary.

The institution organized a lecture of on Dr. Babasaheb Ambedkar Birth Anniversary on 14th April 2022.

Cultural Department organized a lecture on the birth Anniversary

of Savitribai Phule Death Anniversary.

The institution paid tribute to Rajmata Jijau and Swami Vivekananda on their Birth Anniversary.

History Department organized Quiz Competition on Republic Day.

The institution celebrated Chattapati Shivaji Maharaj Birth Anniversary by celebrating programs.

The Linguistic: Marathi Department Celebrated 'Marathi Rajbhasha Din' in the remembrance birth of Poet V. V. Shirwadkar and 'Reading Inspiration Day' celebrated in the remembrance birth of Former President Dr. A. P. J. Abdul Kalam.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The institution has two best practices namely Skill-based Short Term Courses and Women Development Cell. The skill based short term courses are executed in order to nurture employability skills amongst youngsters. The Objective of this practice are as follows:

- To acquaint students with different skills while they pursue three year degree course.
- To indicate professional competencies among students as the need of time.
- To promote entrepreneurial skills
- To motivate regular faculty to co-ordinate these courses to make learning purposeful.
- To implant employability skills
- To offer placement to students.
- To have MoU's with various sectors required for short term courses.

Our institution has 24 courses as such short-term courses are the distinctive feature of the college for the period of more than a decade. The students pursue the course along with their degree courses. Courses divide as Certificate, Diploma and Advance Diploma level.

The other best practice is of Women Development Cell. The objective are as below:

1. To keep a healthy atmosphere in the college
2. To increase enrolment of girl students
3. To increase professional skills in girls
4. To work for gender awareness
5. To work for gender equity.

The activities are being organised accordingly throughout the year.

File Description	Documents
Best practices in the Institutional website	https://www.dbacap.edu.in/admin/assets/images/aqar_documents_files/7-2-1-1.pdf
Any other relevant information	https://www.dbacap.edu.in/admin/assets/images/aqar_documents_files/7-2-1-2.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Earn and Learn scheme: Earn & Learn Scheme helps students to earn while learning whereas the Poor Boys' Fund is used for financially weaker students to overcome education-related issues.

Mentor-Mentee Scheme: Mentors remained in touch with mentees through telecommunication for solving their sociocultural issues as well as academic issues.

Slum Area Students: Most of the students of our institute are living in slum areas. Who are economically weaker section students for the self-growth institute provide various platform through Skill based short term course improve student's professional as well as personal growth in soft skills.

Fees Partially Payment: As we can see most of the students are from slum areas hence they could not pay full fees in single amount. Institute provide facility to pay fees partially throughout year. If any student is unable to pay full fees Institute also asks to philanthropists and NGO's to help the promising students.

Short Term Course: Our institution has short-term courses are the distinctive feature of the college for the period of more than a decade Courses divide as Certificate, Diploma and Advance Diploma level.

Women Development Cell: College organises various activities for girls such as Health Check-up Camps, Defence Program, Personality Development Program

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1.To start Research Center
- 2.To recruit and retain well qualified motivated faculty.
3. To provide amenities and sports facilities in harmony with nature.
4. To provide holistic value based education and inculcate entrepreunal abilities in students to face the challenges of corporate world.
- 5.Toarrange career guidance programmes.

- 6.. To obtain better NIRF Ranking
7. To further Strengthen the ICT
8. To create an Incubation Centre for Social sciences projects
9. To have more industry academic interface so that there is more corporate participation in academics.
10. To implant Lecture captivating system in the institution.
11. Conducting programmes to encourage and support students to start their own business ventures.
12. Conducting activities to hone the creative skills of students and provide a platform to display their creativity
13. Initiatives for an ecofriendly learning space
14. Conducting student focused academic and skills development activities
15. The institution plans to focus more on research and Development in the next Academic year by increasing the publications of faculty and also motivating students community to write research papers.