

4.4.1 :

Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the year

$$\text{Percentage per year} = \frac{\text{Expenditure on maintenance of physical and academic support facilities excluding salary component}}{\text{Total expenditure excluding salary component}} \times 100$$

$$\text{Percentage per year} = \frac{2,43,034.00}{92,14,722.00} \times 100$$

$$\text{Percentage per year} = 2.63 \%$$

4.4.2 :

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, computer labs, classrooms, etc.

Our college has very effective internal coordination and monitoring mechanism. Regular communication and correspondence are maintained with Sanstha. The Principal, according to the guidelines of Sanstha implements the various academics and administrative policies. The Principal monitors various curricular and co-curricular activities with help of conviners and members of the committees. The Principal carries out administrative activities with help of office superintendent Head clerk, Jr. Clerk and support staff. Along with this IQAC is functioning actively and effectively for the quality sustenance and enhancement.

Procedures for maintaining and utilizing physical, academic and support facilities

Library

Library has a Library Advisory Committee (LAC) which functions are as follows

To ensure relevant and required collection of books, journals and other sources to support all the courses offered in the college.

1. To allocate appropriate budget to give the above stated source of materials to meet the curriculum of courses.
2. To offer library extension services to the students and teachers.
3. The committee acts as an integral auditor for quality checking and provides support and guidance for library functions.

4. The advisory committee periodically meets to discuss various issues related to the library facilities and services and suggest suitable solution for better functioning.
5. Teachers and students submit their book requirements in writing to the library and accordingly requirement is sanctioned by the committee.

The Students are equally free to recommend any books, journals and sources of information as the teacher.

New arrival Display : The newly added collection is displayed for period of seven days for wider publicity through the display board.

Book Bank Facility : the library has book bank facility for student in which set of books are given to the students for use for entire year. This facility is for different user categories so as to ensure optimum utilization of books.

Library orientation:

The library staff orients the fresh students and the teachers about the collection and services of the library. The new arrivals are displayed on the board. The library organizes an annual book exhibition in order to keep teachers and students aware with the new titles.

Sports:

For maintaining and utilizing sports facility, College has an efficient Gymkhana Committee which looks after all essentials of sports related activities. As per the schedule of Savitribai Pune University regarding the sports competitions, the Gymkhana committee brings into notice of all students for their entries to participate. The Gymkhana committee ensures maximum participation of students.

Equipments:

For maintenance and up gradation of computers college takes help from Sanstha Dealers. The maintenance is done as per requirement of the college. College is trying to have AMC with dealers for maintenance of computers and CCTV system.

College has AMC for photocopier machines with local distributors. We also have AMC for water Cooler and aqua guard machines.

Infrastructure:

For maintaining and utilizing Classrooms and other infrastructures college have infrastructure and maintenance committee under the Chairmanship of Hon. Principal. The committee frequently supervises cleaning of classrooms, washrooms and college campus, ensures clean and continuous water supply for drinking ware and also for washrooms. The committee also monitors the minor repairing of doors, windows, electric supply, furniture / bench repairing , cleaning of over head water tank, water coolers, maintenance of aqua guard etc. to maintain healthy environment for teaching and learning process.

For proper safety and security the entire college including classrooms, Library, office, Gymkhana, Porch and Entire campus is under CCTV surveillance.

Every year the campus college ground is maintained clean and tidy. From last couple of year's special efforts has been taken for campus beautification.